

## Security Check-In and Check-Out Procedures

Wristbands for each Scout and Chaperone are in the chaperone bag. These are for the Scouts & Chaperones in your canopy ONLY. If there are bands leftover after check-in, please do NOT use the additional bands. The bands are in counted sets and numbered to help us with attendance. As you leave to go to your first station this morning, please stop by Admin to turn in the extra wristbands and the sign in sheet.

### *Sign-In Procedures*

- Each Scout uses one wristband each day.
- The Scout wears one wristband at all times. The Adult signing in the Scout should write a primary contact phone number on wristband (preferably a cell phone number). DO NOT write Scout's name on the Scout's wristband.
- The Adult who signs in the Scout takes the tear-off number. Do NOT write the tear-off number on the sign-in sheet.
- Every non-staff Adult on-site for the day should be wearing a wristband to signify they are with Cub Scout Day Camp. If you do not have a wristband, please come to Admin.
- Matching wristband number must be presented at check-out at the end of the day. The preferred method for check out is to show the numbered ticket; however, the number itself is sufficient.
- If the Adult picking up the Scout does not have the matching number, please bring the Adult and the Scout to Admin and we will handle check out.

## Canopy Duct Tape Directions!

Please tear a six-inch strip of duct tape and place it across each boy's left shoulder from front to back. Please do not write names on the tape. Chaperones should also identify themselves so your Scouts can find you.

With almost 400 Scouts in Day Camp this year, keeping track of the boys in each company will keep chaperones busy. Fortunately the Cubs & Webelos are in different colored shirts. Even then, with almost 200 boys per group they look an awful lot alike. To assist you this year we have assigned each company a color. By identifying each company with a different color, it will help chaperones keep up with their Scouts.

